

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

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Meeting Minutes
January 20th, 2025

Location: Kurten Church

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Micheal Hering.

Attendance:

Elected Officers:

Eddie Lero – President
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta -- Treasurer
Scott Fraley – Assistant Treasurer

2. **Oath of office for Commissioners; accept Statements and Oaths from reappointed and appointed Commissioners.** Eddie Lero, Lloyd Scasta, Scott Fraley all were sworn in and signed the oath to agree to become a Brazos County ESD commissioner for a term of two years.
3. **Election of Officers for 2026.** Larry West made a motion that Eddie Lero be appointed to the office of President of the Board. Scott Fraley seconded the motion. Motion passed 5-0. Larry West made a motion that Lloyd Scasta be appointed to the office of Treasurer of the Board. Micheal Hering seconded the motion. Motion passed 5-0. Larry West made a motion that Scott Fraley be appointed to the office of Assistant Treasurer of the Board. Eddie Lero seconded the motion. Motion passed 5-0. Larry West made a motion that Micheal Hering be appointed to the office of Vice President of the Board. Eddie Lero seconded the motion. Motion passed 5-0. Lloyd Scasta made a motion that Larry West be appointed to the office of Secretary of the Board. Michael Hering seconded the motion. Motion passed 5-0.
4. **Public comment on items not on the agenda.** Donald Lampo, resident, explained to the Board that he did not agree with the land purchase of future fire station.

5. **Public comment on agenda items.** None currently.
6. **Receive the monthly report from the treasurer and consider: (a) approval of payment of monthly bills and invoices: and (b). approval of monthly financial report:** Bank Statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Michael Hering made a motion to accept the treasurer’s report. Larry West seconded. Motion passed 5-0. Seven invoices were discussed and considered:

1. Tradd Mills	\$793.67
2. First Due	\$11,700.00
3. Carlton Law Firm	\$118.00
4. HDL	\$8.00
5. RIT Management	\$2,555.19
6. TD&C	\$1,500.00
7. Old Republic Group	\$50.00

Larry West made a motion to pay the submitted invoices, Scott Fraley seconded. Motion passed 5-0.

7. **District No. 2 operations report.** Assistant Chief Ware provided an update on the calls for the month, and lent a brief overview of 2025 calls for the year. Assistant Chief Ware also stated that the department was in the process of possibly preparing for winter weather conditions in the upcoming days.
8. **Discuss and possibly approve December payment to service providers.** None needed at this time. No action was taken.
9. **Receive monthly Commissioner activity reports on District-related activities since the last Board meeting.** Michael Hering gave a brief update concerning some items commissioner related. He mentioned the proposal to complete the audit of the Volunteer Fire Department; Lexpro software agreement was ready to be voted on and that the loan documents that were being presented had been sent to the attorney for review. Michael Hering also stated that he had contacted Simmons Bank to agree to secure the funds from the loan until payment is rendered. It was also mentioned that the curtain cemetery bridge will be closing February 2nd for an unknown amount of time to be rebuilt.
10. **Discuss and consider approval of minutes for the, December 16, 2025 Regular Meeting.** Michael Hering made a motion that the minutes be approved. Larry West seconded the motion. Motion passed 5-0.
11. **Discuss and approve a resolution regarding a promissory note agreement No. 11378 for the purpose of procuring a “Fire Pumper Truck.”** Michael Hering made a motion that Eddie Lero as president of the ESD sign the resolution regarding the promissory note agreement number 11378 for the purpose of procuring a fire pumper truck. Larry West seconded the

motion. Motion passed 5-0

12. **Approval and Authorize the Board President to sign the Interlocal Cooperative Agreement Between City of Bryan and County of Brazos for The Operation and Maintenance of The CentralSquare Technologies Enterprise CAD System and Services.** Lloyd Scasta made a motion that the president sign the interlocal cooperative agreement between the City of Bryan and Brazos County for the operation and maintenance of the central square technologies enterprise CAD system and other services. Michael Hering seconded the motion. Motion passed 5-0.
13. **Discuss and approve the Board President to sign an Engagement Letter with Thompson Derrig & Craig for the Brazos County District 2 VFD audit.** Larry West made a motion that President Eddie Lero sign the engagement letter with Thompson Derring and Craig approving the Brazos County District 2 Volunteer Fire Department audit. Lloyd Scasta has seconded the motion. Motion passed 5-0.
14. **Discuss and consider action regarding obtaining/renewing Treasurer's bond.** Lloyd Scasta will take the check to ANCO Insurance that was approved early in the meeting to Old Republic that will reinstate the Treasurer bond. No additional action taken.
15. **Review training requirements and compliance status for each commissioner.** Brief discussion was had in which Scott Fraley and Eddie Lero stated that they would be attending a SAFE D conference in San Antonio. Michael Hering stated that he will also be in attendance in this conference. Michael Hering and Larry West are both up to date on compliance and training.
16. **Discuss and consider publishing notice of address of administrative office location.** Michael Hering stated in his commissioner's report that he had submitted this to the Bryan College Station Eagle and it had been published. No action taken.
17. **Discuss and consider adopting updated resolutions regarding Disbursements and Signature Authorization.** Larry West made a motion that the updated resolutions regarding this disbursements and signature authorization be signed by President Eddie Lero. Michael Hering seconded the motion. Motion passed 5-0.
18. **Approval of updating bank signature cards to reflect current Commissioners.** Larry West made a motion approving the updating of the signature cards to reflect the current commissioners. Lloyd Scasta seconded the motion. Motion passed 5-0.
19. **Review and approve quarterly investment report.** Michael Hering made a motion that the quarterly investment report be approved that was presented by Lloyd Scasta. Scott Fraley seconded the motion passed 5-0.
20. **Discuss and consider approval of Add-on Quote to the First Module agreement and authorized signature.** Michael Hering made a motion that the add on quote be approved to

the first module agreement and signed by President Eddie Lero. Scott Fraley seconded the motion. Motion passed 5-0.

21. **Discussion and possible approval of radio purchases and installation for the new pumper and tender.** Jason Ware explained the quote for the radios and installations and the reasoning behind the radio purchase being that the old radios would have to be mounted onto the windshield area of the new unit. Michael Hering made a motion that discussion on this purchase be tabled to the next meeting when Chief Mills is back in attendance. Larry West seconded the motion. Motion passed 5-0.
22. **Consider date and time of next meeting.** Meeting date will be February 16th at 6:30. Meeting location will be at the Kurten church.
23. **Adjourn.** Larry West made a motion that the meeting be adjourned. Micheal Hering seconded the motion. Motion passed 5-0.

Eddie Lero adjourned the meeting at 7:47 p.m.

February 16, 2026:

Eddie Lero, President