

## **BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2**

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263  
Brazoscountyesd2.org | board@brazoscountyesd2.org**

**Meeting Minutes  
January 21, 2025**

**Location: Zion Kurten Church**

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President  
Michael Hering – Vice President  
Lloyd Scasta – Treasurer  
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** Donald Lampo, 1819 Frieda Lane, Bryan 77808 commented on surplus equipment.
3. **Public comment on agenda items.** There were no comments.
4. **Approve and accept statements of office for reappointed commissioners.**  
Michael Hering was sworn in for a 2 year term, January 2025 to December 2026.
5. **Action regarding election of officers for the Board.**  
No action taken due to Larry West being unable to attend.
6. **Presentation and consider approval of the 2023-2024 financial audit and file the audit with the County Commissioners Court.**  
This item was deferred to the February meeting due to travel considerations for the auditor.  
The audit has been completed.

7. **District 2 operations report.** Chief Watkins provided the operations report for December. Chief Watkins provided an update with opportunities with Blinn College and Volunteer training. Chief Watkins reported that interns with Blinn College will be utilized to visit with District 2 businesses for informational purposes. Volunteers expect to complete Firefighter 1 & 2 certification training by May. Majority of the costs are paid through a Texas Fire Service Grant.
8. **Receive the monthly report from the Treasurer and consider a. approval of payment of monthly bills and invoices: b. approval of monthly financial report: and c. approval of the First Quarter Financial Report.**

a. Eight invoices were discussed and considered:

1. Thompson Derrig & Craig	\$1,270.00
2. Stryker	\$4,310.31
3. Brazos County	\$ 23.27
4. Carlton Law Firm	\$1,075.50
5. SRS	\$5,950.00
6. RIT Management	\$2,660.16
7. Dan Wilkerson	\$ 43.00

Michael Hering made a motion to pay submitted invoices 1-6. Joe Matejka seconded the motion. Motion carried 4-0.

Michael Hering made a motion to reimburse Dan Wilkerson, Item 7, for copying expenses. Lloyd Scasta seconded the motion. Motion carried 3-0-1 with Dan Wilkerson abstaining.

- b. Bank Statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Michael Hering made a motion to accept the Treasurer's report for December, Joe Matejka seconded the motion. Motion carried 4-0.
- c. Lloyd Scasta presented the First Quarter Financial Report. Michael Hering made a motion to approve the First Quarter Financial Report. Joe Matejka seconded the motion. Motion carried 4-0.

9. **Discuss and possibly approve January payments to service providers.**

None required at this time. No action taken.

10. **Receive monthly commissioner activity reports on district related activities since the last board meeting.**

Michael Hering provided an update on January sales tax income and Dan Wilkerson gave an update on Simmons Bank training.

11. **Discuss and consider approval of minutes for the December 17, 2024, regular meeting.**

Lloyd Scasta made a motion to approve the minutes for the December 17, 2024 meeting. Joe Matejka seconded the motion. Motion carried 4-0.

12. **See Supplemental Agenda for election items.**

Dan Wilkerson called the meeting into Executive Session at 7:10 p.m. to discuss items under Texas Government Code Section 551.071 with District Counsel.

At 8:08 p.m. Dan Wilkerson reconvened the meeting to open session.

No action was taken in the Executive Session.

13. **Discuss time and date of the next meeting.** The next meeting will be held February 18, 2025, at 6:30 PM at Kurten Church.

14. **Adjourn.** Lloyd Scasta made a motion to adjourn the meeting. Joe Matejka seconded the motion. Motion carried 4-0. Dan Wilkerson adjourned the meeting at 8:09 p.m.

Approved February 18, 2025.

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Michael Hering, Vice-President