

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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**Meeting Minutes
February 18th, 2025**

Location: Zion Church of Kurten

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta -- Treasurer

2. **Public comment on items not on the agenda.** None.
3. **Public comment on agenda items.** None.
4. **Approve and accept statements and oaths of office for reappointed commissioners.** Regina McDonald, State certified notary, swore in Commissioner West and all court required documents were signed by all required parties.
5. **Presentation and consider approval of the 2023-2024 financial audit and file the audit with the County Commissioners Court.** Diana Wagner gave an overview of the 2024 financial audit. The review included a review of financial statements, assets, and sales tax info that supports the attached statements. An additional report was presented. It stated that the audit team had no problems with ESD management or with the Board during the audit. A letter was enclosed that was sent to the Board that outlines and goes over any adjustments. Lloyd Scasta made a motion to approve the audit. Larry West seconded the motion. Motion passed 4-0.
6. **District 2 operations report.** Chief Watkins provided a written and oral presentation to the Board detailing monthly call volume expenses and updates.

7. **Receive the monthly report from the treasurer and consider: (a) approval of payment of monthly bills and invoices; and (b) approval of monthly financial report.** Bank statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Larry West made a motion to accept the Treasurer’s report for the fourth quarter and for January. Michael Hering seconded the motion. Motion passed 4-0. Nine invoices were discussed and considered:

1. Simmons Bank	\$20,323.73
2. First Due	\$1,500.00
3. Carlton Law Firm	\$4,091.71
4. PNC	\$15,145.83
5. TD&C	\$1,180.00
6. RIT Management	\$750.00
7. Kerr Surveying	\$300.00
8. Simmons Bank	\$160,000.00
9. VFIS Insurance	\$22,166.00

Larry West made a motion to pay the submitted invoices, Michael Hering seconded. Motion passed 4-0.

8. **Discuss and possibly approve January payment to service providers.** None needed at this time. No action was taken.
9. **Receive monthly Commissioner activity reports on District-related activities since the last Board meeting.** Dan Wilkerson, Michael Hering and Larry West gave a brief update and offered insight to the SAFE D conference that was attended in Austin. Michael Hering also gave a brief sales tax update to the Board. Dan Wilkerson also let the Board know that many of the monthly payments coming from the bank have been moved to ACH, reducing the need for a written check.
10. **Discuss and consider approval of the minutes for the January 21, 2025 regular meeting.** Michael Hering made a motion to approve the minutes of the January 21, 2025 regular meeting. Larry West seconded the motion. Motion passed 4-0.

The Board then went into Executive Session under Section 551.074 of the Texas Government Code at 7:04 p.m. and came out of session at 7:21 p.m. No action was taken in the Executive Session.

11. **Discuss the date of the next meeting.** The next meeting will be March 18th, at 6:30 p.m. at Kurten Church.
12. **Adjourn.** Larry West made a motion that the meeting be adjourned. Lloyd Scasta seconded the motion. Motion passed 4-0. Mr. Wilkerson adjourned the meeting at 7:32 p.m.

Approved March 16, 2025

Larry West, Secretary