

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
Brazoscountyesd2.org | board@brazoscountyesd2.org**

Meeting Minutes December 17th, 2024

Location: Edge Community Center

1. **Call meeting to order.** The meeting was called to order at 5:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Michael Hering – Vice President
Lloyd Scasta – Treasurer
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** Lonnie Mikulec, 13988 FM 974, Bryan 77808 commented favorably on the recently purchased gas monitors.
3. **Public comment on agenda items.** There were no comments.
4. **District 2 operations report.** Chief Watkins provided the operations report for November. Chief Watkins provided update with opportunities with Blinn College and Volunteer training. There are 4 Volunteers signed up for EMT classes and 6 for Fire Fighting certification starting in January.
5. **Receive the monthly report from the Treasurer and consider a. approval of payment of monthly bills and invoices: and b. approval of monthly financial report:**

a. Eight invoices were discussed and considered:

1. Thompson Derrig & Craig	\$1,160.00
2. Ingram & Wallace & Co	\$8,350.00
3. Brazos Central Appraisal District	\$2,491.00
4. Carlton Law Firm	\$584.50
5. HdL	\$437.00

6. RIT Management	\$2,500.00
7. Republic Surety Group	\$50.00
8. IT Pro	\$105.00

Joe Matejka made a motion to pay the submitted invoices 1 -7. Michael Hering seconded the motion. Motion carried 4-0. Lloyd Scasta made a motion to pay the invoice listed as item 8 to IT Pro. Joe Matejka seconded the motion. Motion carried 3-0-1 with Dan Wilkerson abstaining.

b. Bank Statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Michael Hering made a motion to accept the Treasurer's report for November, Joe Matejka seconded the motion. Motion carried 4-0.

6. **Discuss and possibly approve November payments to service providers.** None required at this time. No action taken. Nick Cook reported that the VFD had received a deposit of \$39,893.80 from FEMA.
7. **Receive monthly commissioner activity reports on District related activities since the last board meeting.** Michael Hering provided an update on December sales tax income and passed out a 2025 calendar showing proposed meeting dates and dates for agenda item submittals. Dan Wilkerson reported that the audit has been completed and will be presented at the January meeting and provided update on Simmons Bank documents.
8. **Discuss and consider approval of minutes for the November 21, 2024, regular meeting.** Michael Hering made a motion to approve the minutes for the November 21, 2024 meeting. Joe Matejka seconded the motion. Motion carried 4-0.
9. **Discuss and consider authorizing the Board President to sign an agreement with Thompson, Derrig & Craig to complete a cash audit for the VFD for Fiscal Year 2023/2024.** The audit estimated cost is \$9-\$11,000. Joe Matejka made a motion to approve authorizing the President to sign the agreement with Thompson, Derrig and Craig. Lloyd Scasta seconded the motion. Motion carried 4-0.
10. **Discuss time and date of the next meeting.** The next meeting will be held January 21, 2025, 6:30 PM at Kurten Church.
11. **Adjourn.** Joe Matejka made a motion to adjourn the meeting. Lloyd Scasta seconded the motion. Motion carried 4-0. Dan Wilkerson adjourned the meeting at 5:47 p.m.

Approved December 17, 2024.

Michael Hering, Vice-President