

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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**Meeting Minutes
April 15th, 2025**

Location: Zion Church of Kurten

1. **Call meeting to order.** The meeting was called to order at 6:00 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta – Treasurer
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** No public comments.
3. **Public comment on agenda items.** Rick Waggoner
The Board went into Executive Session under Section 551.074 of the Texas Government Code at 6:03 p.m. and came out of session at 6:35 p.m. No action was taken in the Executive Session.

For Agenda Items 4, 5, 6, and 7 President Wilkerson briefly left the room and Vice President Hering presided over the meeting.

4. **Discuss and consider adopting NFPA 1910, standard for the inspection, maintenance, refurbishment, testing, and retirement of in-service emergency vehicles and marine firefighting vessels, for all ESD equipment and particularly E21.** Following a brief discussion Larry West made a motion to purchase the NFPA 1910 standard for the inspection maintenance refurbishing testing and retirement within service emergency vehicles and marine fighting vessels for all ESD equipment and particularly E21. Joe Matejka seconded the motion. Motion passed 4-0.
5. **Discuss and consider approval of signature on the Medical Director Agreement between Brazos County Firefighters Association and its member agencies and Aaron Buzzard**

M.D. Larry West made a motion to approve the signature on the Medical Director Agreement between the Brazos County Firefighters Association and its member agencies and Aaron Buzzard M.D. Lloyd Scasta seconded the motion. Motion passed 4-0.

6. **Discuss and consider action on accepting resignation of Chief Harold Watkins and implementing a process and/or a committee to work toward hiring a new district Fire Chief.** Larry West made a motion to accept the resignation of Chief Harold Watkins and to implement a process to be determined to work toward hiring the new District Fire Chief. Joe Matejka seconded the motion. Motion passed 4-0.
7. **Discuss and consider approval of a Resolution Authorizing Sale of Salvage and Surplus property of the District.** Lloyd Scasta made a motion to approve the Resolution Authorizing the Sale of Salvage and Surplus property of the District. Joe Matejka seconded the motion. Motion passed 4-0.
8. **District 2 operations report.** Chief Watkins provided a written and oral presentation to the Board detailing monthly call volume expenses and updates. Chief Watkins also provided an update on specific equipment including the foam system on E21.
9. **Receive the monthly report from the Treasurer and consider approval of payment of monthly bills and invoices: and b. approval of monthly financial report:** Bank Statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Larry West made a motion to accept the Treasurer's report for March, and Michael Hering seconded. Motion passed 5-0.

Four invoices were discussed and considered:

1. Carlton Law Firm	\$1,962.00
2. Dennis Noey	\$200.00
3. TD&C	\$1,515.00
4. RIT Management	\$2,500.00

Larry West made a motion to pay the submitted invoices, and Michael Hering seconded. Motion passed 5-0.

One additional invoice was discussed:

5. Joe Matejka (Fish Fry Supplies)	\$1,268.94
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Larry West moved that reimbursement be paid to Joe Matejka. Michael Hering seconded the motion. Motion passed 4-0-1 with Joe Matejka abstaining from the vote.

10. **Discuss and possibly approve March payment to service providers.** None needed at this time. No action taken.

11. **Receive monthly Commissioner activity reports on District-related activities since the last Board meeting.** Michael Hering gave a sales tax update for the board.
12. **Discuss and consider approval of minutes from the March 18, 2025 regular meeting.** Michael Hering made a motion to accept the meeting minutes from March 18, 2025. Lloyd Scasta seconded the motion. Motion passed 5-0.
13. **Discuss and consider annual investment policy and investment strategies and adopt resolution.** The Board discussed this issue and it will be postponed until the next meeting. No action taken.
14. **Discuss the date of the next meeting.** The next meeting will be May 20th, 2025 at 6:30 at Kurten Church.
15. **Adjourn.** Larry West made a motion that the meeting be adjourned. Lloyd Scasta seconded the motion. Motion passed 5-0.

Dan Wilkerson adjourned the meeting at 7:00 p.m.