

# **BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2**

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263  
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**Meeting Minutes  
October 15<sup>th</sup>, 2024**

**Location: Zion Church**

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President  
Larry West – Secretary  
Michael Hering – Vice President  
Lloyd Scasta – Treasurer  
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** Greg Yanda, 1114 Forsthoff Road, Bryan, TX 77808.
3. **Public comment on agenda items.** There were no comments.
4. **District 2 operations report.** Chief Watkins provided a written and oral presentation to the Board detailing monthly call volume, expenses, and updates. The Chief also updated the Board on the Department training plan and gave an equipment status update.
5. **Receive the monthly report from the Treasurer and consider a. approval of payment of monthly bills and invoices: and b. approval of monthly financial report: c. Approval of the fourth Quarter Financial Report:**
  - a. Bank Statements were reviewed, and Lloyd Scasta presented the financial status of the ESD. Larry West made a motion to accept the Treasurer’s report for September, Michael Hering seconded. Motion passed 5-0.
  - b. Four invoices were discussed and considered:

1. Thompson Derrig & Craig                      \$850.00

2. Carlton Law Firm	\$1,183.34
3. US Fire Truck	\$12,030.97
4. RIT Management	\$2,555.19

Michael Hering made a motion to pay the submitted invoices, Joe Matejka seconded. Motion passed 5-0.

- c. The Fourth Quarter Financial report was presented by Lloyd Scasta. Michael Hering made a motion to accept the quarterly report. Joe Matejka seconded the motion. Motion passed 5-0.
6. **Discuss and possibly approve October payments to service providers.** None required at this time. No action taken.
7. **Receive monthly commissioner activity reports on district related activities since the last board meeting.** Michael Hering provided an update on yearly sales tax income and the September 20th SAFE-D webinar regarding the upcoming legislative session. Dan Wilkerson also provided information on the current audit.
8. **Discuss and consider approval of minutes for the September 17, 2024, regular meeting.** Michael Hering made a motion to approve the minutes for the September 17<sup>th</sup> meeting, Joe Matejka seconded the motion. Motion passed 5-0.
9. **Discuss and consider approval of a Commercial Contract for a land purchase.** Dan Wilkerson updated that the contract should be nearing completion and a closing date set possibly in the next three weeks. Lloyd Scasta made a motion to authorize Dan Wilkerson to be the Board's representative at closing, sign all documents on the ESD's behalf, and pay all closing costs for the ESD, including the cost of the land. Michael Hering seconded the motion. Motion passed 5-0.
10. **Discuss and consider approval of funding a Certificate of Deposit with Amarillo National Bank.** Lloyd Scasta made a motion that the ESD purchase a 6-month CD earning 4.25%, and that Dan Wilkerson and Michael Hering are authorized to sign all documents on behalf of the Board. This will be the second CD the Board has approved. The purchase of the first being with Normangee State Bank. Larry West seconded the motion. Motion passed 5-0.
11. **Discuss and consider approval of the acquisition of gas detectors for the District.** The Board reviewed Chief Watkins' quotes that he obtained on the gas detectors and discussed leasing these versus purchasing the detectors outright. After discussion Joe Matejka made a motion that the District enter into a 48-month lease agreement with SRS Republic Services. Michael Hering seconded the motion. Motion passed 5-0.
12. **Discuss required training hours for Commissioners.** Dan Wilkerson reminded the Board that State Law requires each Commissioner receive six hours of training every two years.

13. **Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference February 6-8 at Kalahari Resort in Round Rock.** Dan Wilkerson informed the Commissioners that the required training of six hours, can be earned by each Commissioner by attending the SAFE-D conference. A brief discussion was also had concerning who would be attending the meeting in February in Austin.
14. **Discuss date and time of next meeting.** The next meeting will be Tuesday November 19<sup>th</sup>, 2024, at 6:30 p.m. at Kurten Church.
15. **Adjourn** A motion was made by Joe Matejka to adjourn, and it was seconded by Michael Hering. The vote was 5-0.

Dan Wilkerson adjourned the meeting at 7:06 p.m.

Approved November 19, 2024.

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Larry West, Jr., Secretary