

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
Brazoscountyesd2 | district2esd@gmail.com**

**Meeting Minutes
June 18, 2024**

Location: Kurten Church

1. **Call meeting to order.** The meeting was called to order at 6:30 PM by Dan Wilkerson

Attendance:

Elected Officers:

Dan Wilkerson – President
Michael Hering – Vice-President
Lloyd Scasta – Treasurer
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** No public comment
3. **Public comment on agenda items.** No public comment

REPORTS

4. **Receive the monthly report from the Treasurer and consider:**

(a) approval of payment of monthly bills and invoices;

The following bills and invoices were considered

Texas Mutual – Workman’s Comp Insurance	\$26,976.00
Anco Insurance – Treasurer’s bond	\$50.00
Thompson, Derrig & Craig – Professional Svc	\$1,080.00
Carlton Law Firm - Legal	\$1,833.00
RIT Management Group - HR	\$2,987.11
Schultz Engineering – Professional Svc	\$500.00
HdL – Professional Svc	\$3,388.00

Motion by Mr. Scasta, 2nd by Mr. Matejka to pay the above invoice
Motion carried 4-0

IT Pro – Professional Svc	\$105.00
Dan Wilkerson – Reimbursement-copies	\$15.60

Motion by Mr. Hering, 2nd by Mr. Scasta to pay the above reimbursement
Motion carried 3-0-1, Mr. Wilkerson abstained from the vote

Michael Hering – Reimbursement-labels \$95.00
Motion by Mr. Matejka, 2nd by Mr. Scasta to pay the above reimbursement
Motion carried 3-0-1, Mr. Hering abstained from the vote

(b) approval of monthly financial report

Mr. Scasta gave the monthly financial report.
Motion by Mr. Matejka, 2nd by Mr. Scasta to approve the monthly financial report.
Motion carried 4-0.

5. District 2 Operations Report.

Chief Watkins gave the District 2 Operations Report. Chief Watkins reported on current VFD membership level, duty crew, equipment status, and call volume for the month.

6. Discuss and approve payment to service providers if needed.

Nick Cook, District 2 VFD President indicated payment was not needed.

7. Receive monthly Commissioner activity reports on District-related activities since the last Board Meeting

Mr. Wilkerson discussed considering acquiring CD's for ESD funds. Mr. Hering gave an update on brush truck availability in response to a question that was brought up during the June 4 Joint Meeting.

DISCUSSION/ACTION ITEMS

8. Discuss and consider approval of minutes for the May 21st Special Meeting and the minutes for the June 4th, 2024, Joint Meeting.

Motion by Mr. Hering, 2nd by Mr. Scasta to approve the May 21st, 2024, regular meeting minutes and approve the June 4th, 2024, Joint Meeting minutes as presented.
Motion carried 4-0.

9. Discuss and receive input on the District 2 VFD Budget

Nick Cook, District 2 VFD Executive Committee President, presented the proposed VFD FY budget. The VFD included Workers Comp funding in their budget. This insurance is included in the ESD's budget and can be removed from the VFD's budget. 911 funding was also discussed as to whether this should be funded by the ESD rather than the VFD.

10. Discuss and consider adoption of the tax and budget calendar for 2024 and authorizing of payments for the tax process publications, and take any related

action.

The tax and budget calendar handout was reviewed.

Motion by Mr. Hering, 2nd by Mr. Matejka to adopt the tax and budget calendar for 2024 and authorize payments for the tax process publications.

Motion carried 4-0

11. Discuss and consider amending the compensation of the Fire Chief to pay for a portion of medical insurance for the Fire Chief.

President Wilkerson convened the Board into executive session at 7:07 PM to discuss this item. President Wilkerson convened the board back to open session At 7:14 PM. Motion by Mr. Hering, 2nd by Mr. Matejka to amend the Fire Chiefs salary in the amount of \$825 per month to pay for a portion of medical insurance for the Fire Chief.

Motion carried 4-0

12. Discuss time and date of next meeting.

Next meeting will be on July 16, 2024, at 6:30 at the Zion Kurten Church.

13. Adjourn

Mr. Matejka moved, 2nd by Mr. Scasta to adjourn the meeting. Mr. Wilkerson adjourned the meeting at 7:18 PM.

Michael Hering, Vice-President