

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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Meeting Minutes July 16th, 2024

Location: Zion Church

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Joe Matejka – Assistant Treasurer
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta – Treasurer

2. **Public comment on items not on the agenda.** There were none .
3. **Public comment on agenda items.** There were none.

4. **Receive the monthly report from the treasurer and consider
a. approval of payment of monthly bills and invoices**

The following bills and invoices were considered.

1. Nova Medical \$667.41
2. Carlton Law Firm \$1,129.20
3. Thompson, Derrig & Craig \$910.00
4. RIT Management \$2,500.00
5. Brazos County Elections \$18,586.03
6. IT Pro Texas \$1,169.10

Larry West made a motion to pay the submitted invoices, Joe Matejka seconded. Motion passed 5-0.

Two additional invoices were discussed:

7. Reimbursement to Dan Wilkerson \$10.39
8. IT Pro Texas \$1,169.10

Lloyd Scasta moved that reimbursement be paid to Dan. Joe seconded the motion. Motion passed 4-0-1 with Dan Wilkerson abstaining from the vote.

b. approval of monthly financial report

Mr. Scasta presented the monthly financial report

A motion was made by Mr. West to accept the monthly financial report. There was a second by Mr. Hering. Motion carried 5-0.

c. approval of the 2nd Quarter 2024 investment report

Mr. Scasta presented the 2nd Quarter 2024 investment report

A motion was made by Mr. Matejka to accept the 2nd Quarter 2024 investment report. There was a second by Mr. West. Motion carried 5-0

The Board also discussed the opportunity to purchase a six-month CD from Normandy State Bank. Mr. Scasta had researched this and told the Board what the return there would be expected to be. Mr. Scasta then made a motion that the District purchase a \$250,000 CD from Normandy State Bank with the best interest rate and that matures in not less than six months. Michael Hering seconded the motion. Motion passed 5-0.

5. **District 2 operations report.** Chief Watkins provided a written and oral presentation to the Board detailing monthly call volume expenses and updates.
6. **Discuss and possibly approve July payments to service providers.** None required at this time.
7. **Receive monthly commissioner activity reports on district related activities since the last board meeting.** Dan gave a brief update that he had spoken to Kelli at the Carlton Law Firm, and she was in touch with the Brazos County attorney. They are working towards a tax solution with the City of Kurten. Dan also let the board know that we are advancing toward closing on the property for the new fire station. No other commissioners had any district related updates at this time.
8. **Discuss and consider approval of minutes for the June 18th, 2024, regular meeting.**

Micheal Hering made a motion to approve the minutes for the June 18th meeting, Joe seconded the motion. Motion passed 5-0.

9. Discuss the 2024-2025 budget and act as necessary. Michael Hering gave a presentation on the budget. This item will be discussed and voted on in the August meeting.

10. Discuss and consider approval of a resolution regarding disposition of salvage property. The resolution considering the disposal of salvage property, the wrecked unit 244, was reviewed and Larry West made a motion that it be passed. This motion was seconded by Joe Matejka. Motion passed 5-0. The Board also discussed the immediate disposal of unit 244. The Board has agreed to exchange this unit to Mr. Blackman for services rendered.

11. Discuss date and time of next meeting. The next meeting will be August 20th, 2024, at 6:30 p.m. at Kurten Church.

12. Adjourn

Mr. Wilkerson adjourned the meeting at 7:37 p.m.