

# **BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2**

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263  
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**Meeting Minutes  
February 26<sup>th</sup>, 2024**

**Location: Kurten Station #2**

1. **Call meeting to order.** The meeting was called to order at 12:00 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President  
Larry West – Secretary  
Michael Hering – Vice President  
Lloyd Scasta -- Treasurer

2. **Public comment on items not on the agenda.** None.
3. **Public comment on agenda items.** None.
4. **Discuss and consider approval of payment of current bills and invoices.** Three invoices were discussed and considered:
  1. ANCO \$50.00
  2. Carlton Law Firm \$2,920.14
  3. VFIS \$5,193.25

Larry West made a motion to pay the submitted invoices, Michael Hering seconded. Motion passed 4-0.

One additional invoice was discussed:

4. Reimbursement to Dan Wilkerson \$18.19 for copies. Larry West moved that reimbursement be paid to Dan Wilkerson. Lloyd Scasta

seconded the motion. Motion passed 3-0-1 with Dan Wilkerson abstaining from the vote.

5. **See Supplemental agenda for election items:**

1. **Discuss and consider authorizing Matthews group to design two direct mail cards and website copy and layout.** Michael Hering made a motion to proceed with the Matthews Group designing the mailers and website information for the election. Larry West seconded the motion. Motion passed 4-0.
  2. **Discuss and consider authorizing Advertising Mail Corp to print and mail the direct mail cards.** Michael Hering made a motion that Advertising Mail handle the mailers for the election giving them authority to send up to 4 mailers at an approved amount of \$1,360.58. Lloyd Scasta seconded the motion. Motion passed 4-0.
  3. **Discuss and consider any other matters in connection with the district's May 4th, 2024, election.** There was no discussion.
6. **Discuss and consider approving an agreement with Thompson, Derrig, and Craig as the District's bookkeeper.** Larry West made a motion that TDC will take care of all the District's bookkeeping needs for the agreed amount of \$450 per month and set up costs of up to \$2,500. Lloyd Scasta seconded the motion. Motion passed 4-0.
7. **Discuss and consider approving an agreement with Schultz engineering for site work.** There was a brief discussion concerning Schultz engineering and the proposal submitted to the Board. After careful consideration a motion was made by Michael Hering to approve the agreement with Schultz engineering for their civil engineering services for the new fire station. Lloyd Scasta seconded the motion. Motion passed 4-0.
8. **Discuss the date of the next meeting.** The next meeting will be March 19<sup>th</sup> at 6:30pm at Kurten Church.
9. **Adjourn.** Larry West made a motion that the meeting be adjourned. Lloyd Scasta seconded the motion. Motion passed 4-0.

Mr. Wilkerson adjourned the meeting at 12:15 p.m.

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Larry West, Secretary