

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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**Meeting Minutes
February 12th, 2024**

Location: Kurten Church

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Michael Hering – Vice President
Lloyd Scasta -- Treasurer
Joe Matejka – Assistant Treasurer

2. **Public comment on items not on the agenda.** None.
3. **Public comment on agenda items.** None.
4. **Receive the monthly report from the Treasurer and consider a. approval of payment of monthly bills and invoices, b. approval of monthly financial report.**
Mr. Scasta reported on the activity from the First State Bank of Bédias bank account. The financial report from DFS was not available. Motion by Mr. Hering, 2nd by Mr. Matejka to accept the financial report. Motion carried 4-0.

Twelve invoices were discussed and considered:

1. Brazos County Auditor \$22.13
2. Direct Financial Solutions \$150.00
3. RIT Management Group \$5,050.00
4. Griffin Locksmith \$1,050.00
5. Motorola \$1,068.72
6. Lee Enterprises \$18.94
7. Carlton Law Firm \$1,442.00

8. Legendz Rods to Rigs \$1,886.59
9. Safe – D \$275.00
10. Municipal Emergency Services \$6,377.33
11. Lion Total Care \$3,674.18
12. AMI-Fire Equipment \$42,500.00

Mr. Matejka made a motion to pay the submitted invoices, Mr. Scasta seconded. Motion passed 4-0.

One additional invoice was discussed:

13. Reimbursement to Dan Wilkerson \$89.34 for copies made for the meeting. Mr. Hering moved that reimbursement be paid to Mr. Wilkerson. Mr. Matejka seconded the motion. Motion passed 3-0-1 with Mr. Wilkerson abstaining from the vote.
5. **District 2 operations report.** Chief Watkins shared his reports that had been printed out and distributed among the commissioners. Chief Watkins gave a brief overview and highlights of the presented report.
6. **Discuss and approve December payment to service providers if needed.** Mr. Hering made a motion to approve payment of \$11,000.00 to the Volunteer Fire Department (VFD). Mr. Matejka seconded the motion. Motion carried 4-0.
7. There was no agenda item 7.
8. **Receive monthly commissioner activity reports on district related activities since the last board meeting.** Mr. Wilkerson presented the VFD with a framed print of the Feathercrest fire showing District 2 equipment and personnel.
9. **Discuss and consider approval of minutes from the January 12, 2024, regular meeting.** Mr. Hering made a motion to accept the meeting minutes from the January meeting and Mr. Scasta seconded the motion. Motion passed 4-0.
10. **Discuss and consider approving the expenditure of up to \$150,000 for new SCBA's from the 2024 capital budget.** Chief Watkins explained the need to replace the SCBA's due to impending obsolescence. Estimated cost for full replacement is \$300,000.00. Discussion was held regarding buying half this fiscal year and the remaining in the next fiscal year. Mr. Scasta moved, with a second by Mr. Matejka to approve the purchasing of SCBA's in an amount not to exceed \$150,000.00. Motion carried 4-0.
11. **Discuss and consider approving a bid from Aggieland Smart Home Technologies in the amount of \$6,549.13 for a security system for the stations.** The security systems would encompass Stations 1, 2, and 3. The bid included an option for additional storage and also included sales tax. Mr. Hering made a motion to approve the bid from Aggieland Smart Home

Technologies of \$6,050.00 with the option for additional storage of \$450.00 for a total of \$6,500.00. The ESD is exempt from sales tax. Mr. Matejka seconded the motion. Motion carried 4-0.

12. **See Supplemental Agenda for Election Items.** At 7:03 PM Mr. Wilkerson convened the Board into Executive Session under this item for the purpose of consulting with legal counsel pursuant to Section 551.071 of the Texas Government Code.

At 8:16 PM Mr. Wilkerson convened the Board back into open session. No action taken in Executive Session.

The Board then considered the following items under Supplemental Agenda Item 12.

ITEM 12.1 Discuss and Consider Approval Of An Order Adopting and Implementing The Use of Voting Systems In Addition To Paper Ballots in District Elections

Mr. Hering made a motion to approve Item 12.1. Mr. Scasta seconded the motion. Motion carried 4-0.

ITEM 12.2 Discuss and Consider the approval of the Resolution Authorizing Secretary's Appointment Of Agent To Perform Duties During Election Period.

Mr. Matejka made a motion to approve Item 12.2. Mr. Hering seconded the motion. Motion carried 4-0.

ITEM 12.3 Discuss and Consider Approval of the Contract for Election Services and Joint Election Agreement, including Resolution Approving Contract for Election Services and Joint Election Agreement.

Mr. Scasta made a motion to approve Item 12.3. Mr. Hering seconded the motion. Motion carried 4-0.

ITEM 12.4 Discuss and Consider Approval of the Order Adoption and Implementing Bilingual Election Requirements,

Mr. Scasta made a motion to approve Item 12.4. Mr. Matejka seconded the motion. Motion carried 4-0.

ITEM 12.5 Discuss and Consider Approval of the Order Calling Election for May 4, 2024, to Change the Maximum Ad Valorem Tax Rate Within the District.

Mr. Scasta made a motion to approve Item 12.5 and order an election to change the maximum ad valorem tax rate within the District, proposing the rate be changed from \$0.03/\$100 to \$0.08/\$100 and. Mr. Hering seconded the motion. Motion carried 4-0.

ITEM 12.6 Authorize District's Attorney to give Notice of Election for the May 4, 2024 election.

Mr. Hering made a motion to approve Item 12.6. Mr. Matejka seconded the motion. Motion carried 4-0.

ITEM 12.7 Discuss and Consider Adoption of an Election Calendar and consider any other matters in connection with the District's May 4, 2024 election.

Mr. Hering made a motion to approve Item 12.7. Mr. Scasta seconded the motion.
Motion carried 4-0.

13.Adjourn. Mr. Matejka made a motion to adjourn the meeting Mr. Hering seconded the motion. Motion carried 4-0.

Mr. Wilkerson adjourned the meeting at 8:27 PM.

Michael Hering, Vice-President