

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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**Meeting Minutes
January 8th, 2024**

Location: Kurten Church

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Joe Matejka – Assistant Treasurer
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta -- Treasurer

2. **Public comment on items not on the agenda.** None.
3. **Public comment on agenda items.** None.
4. **Approve and accept statements in Oath of office for reappointed commissioners.** Mr. Scasta, Mr. Matejka, and Mr. Wilkerson were all sworn in for a two year term of office.
5. **Action regarding election of officers for Board.** Larry West moved that all officers remain in the same Office as they were in 2023. Mr. Hering seconded. Motion passed 5-0.
6. **Receive the monthly report from the Treasurer and consider a. approval of payment of monthly bills and invoices, b. approval of monthly financial report, and c. approval of Investment Report for the 4th quarter of 2023:** Bank Statements were reviewed, and Mr. Scasta presented the financial status of the ESD. Mr. Scasta also gave the Investment Report for the 4th quarter of 2023. Mr. Hering made a motion to accept the Investment report from fourth quarter and December's Treasurer's Report and Mr. Matejka seconded. Motion passed 5-0. Eleven invoices were discussed and considered:

1. Appraisal District \$2,531.00
2. Texas Mutual \$15,694.00
3. DFS \$150.00
4. VFIS \$5,193.25
5. Nova Medical \$411.96
6. Carlton Law Firm \$2,397.65
7. RIT Management \$5,035.46
8. Flame Management \$2,771.50
9. Legendz R to R \$4,086.66
10. Cy-Fair Tire \$3,604.57
11. Napa \$314.79

Larry West made a motion to pay the submitted invoices, Michael Hering seconded. Motion passed 5-0.

One additional invoice was discussed:

12. Reimbursement to Dan Wilkerson \$26.47 for copies for the meeting. Larry West moved that reimbursement be paid to Dan. Joe Matejka seconded the motion. Motion passed 4-0-1 with Dan Wilkerson abstaining from the vote.

7. **District 2 operations report.** Chief Watkins shared his reports that had been printed out and distributed among the commissioners. Chief Watkins gave a brief overview and highlights of the presented report.
8. **Approve December payment to service providers in District territory.** There is no payment for the month of December.
9. **Receive monthly commissioner activity reports on district related activities since the last board meeting.** Mr. Hering gave a brief report that the ESD office address had been advertised in the Eagle and a update on the tax information for DFS.
10. **Discuss and consider approval of minutes from the December 11th, 2023, regular meeting.** Mr. Hering made a motion to accept the meeting minutes from the December meeting and Mr. Scasta seconded the motion. Motion passed 5-0.
11. **Discuss and consider setting an election to seek approval to borrow money for a new station.** The Board retired into Executive Session at 7:20 PM pursuant to Texas Government Code Section 551.071 to receive legal advice from counsel, and the Board came out of Executive session at 8:39 PM with no action taken during executive session. No action.
12. **Discuss the date of the next meeting.** The next meeting will be February 12th, 2023, at 6:30p.m. at Kurten Church.

13. **Adjourn.** Larry West made a motion that the meeting be adjourned. Joe Matejka seconded. Motion passed 5-0.

Mr. Wilkerson adjourned the meeting at 8:50 p.m.

Larry West, Secretary