

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

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**Regular Meeting Minutes
October 10th, 2022**

Location: Brazos County District 2 Station #1

1. The meeting was called to order at 7:00 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Michael Hering – Vice President
Lloyd Scasta - Treasurer

Fire Department:

Anthony Peterson
Nick Cook
Kenneth DeVries
Stephanie Tull
Raymond Charanza
Taylor Davis

1. Hear visitors.

There were no visitors

2. Treasurer's report.

Lloyd Scasta presented the Treasurer's report
Simmonds Bank \$250,000
Bedias \$358,300
Total Banking \$588,300
Income for fiscal year was \$467,120.87
Treasurer's report approved by consensus, 3-0.

The following bills were presented.

Direct Financial Solutions \$450.00

Bedias Auto Draft \$3,387.07

Motion by Michael Hering, seconded by Lloyd Scasta to approve bills.

Motion approved, 3-0.

IT Pro Texas \$210.00

Motion by Lloyd Scasta, seconded by Michael Hering to approve this bill.

Motion approved 2-0-1, with Dan Wilkerson abstaining.

3. Report from service provider.

Anthony Peterson presented the Service Provider Report:

October 9-15 is Fire Prevention Week. VFD members and Duty Crew will be engaging with school children at Zion Church this month.

Burn ban being considered.

No word on 2021 FEMA AFG Grant, awards have started.

VFD had made requests regarding financial items. VFD personnel in attendance agreed these items were discussed at the October 8th joint meeting between the ESD and VFD and no further information or action was needed. The pro-forma that was presented at the October 8th meeting was revised to include major truck purchases discussed at the October 8th meeting. The timing discussed at the October 8th meeting resulted in expenses exceeding revenues in the 5-year pro forma. The 5-year pro-forma was revised to a 6-year pro-forma to balance revenue and expenses.

Discussion was held on the October payment to the VFD. VFD insurance premiums are due in October. By mutual agreement, the October payment was made at \$62,000.

4. Report from Commissioners.

Dan Wilkerson gave the following updates:

Sales tax form was submitted to Siddons-Martin for the new tender.

The title for the sold tender was sent to Belvoir VFD Inc.

Loan payment for the new tender, \$408,840.90 was wired to Siddons-Martin.

W-9 form was submitted to Siddons-Martin at their request.

Received signed form from truck driver who transported truck to North Carolina.

Received report from Brazos County tax collector regarding delinquent taxes, the ESD is owed \$8,295.57 in delinquent taxes.

Current FY tax recap - \$232,096.09 was assessed, and \$229,781.06 was collected.

Dan to submit ESD Annual Report which is due by January 1, 2023.

Michael Hering gave update on securing a surveyor to shoot grades in front of Station 1.

5. Discuss and approve the September meeting minutes.
The attendees reviewed the September 10th meeting minutes. Michael Hering made a motion to approve, and the motion was seconded by Lloyd Scasta. The motion passed 3-0.

6. Discuss and consider approval of the 2022-2023 Brazos County Services District No. 2 Volunteer Fire Department Provider Agreement.

Motion by Michael Hering, seconded by Lloyd Scasta to approve the agreement and signing of the agreement by the President. The motion passed 3-0.

7. Discuss and consider approval of a purchase of a cab and chassis to replace #244.
Motion by Michael Hering, second by Lloyd Scasta to begin the process of purchasing a cab and chassis. The motion passed 3-0. Larry West Jr and Michael Hering were appointed to work on this task.

8. Discuss and consider approving the Board President as the authorized person to sign the Application for Texas Title and Registration and Application for Standard Texas Exempt License Plates for the new Pierce Freightliner.

By consensus, the Board President was approved to sign the documents.

9. Receive update on HdL contract.
Michael Hering gave an update on the HdL contract. HdL's sales tax forecast was used to develop sales tax estimates for FY 22-23. Mr. Hering reported on HdL's 3rd quarter sales tax update. Next update from HdL will be in January 2023.

Dan Wilkerson adjourned the meeting at 7:50 p.m.

Larry West, Jr., Secretary
November 14, 2022