

Jan.12,2021

First meeting of the ESD#2 called to order at 6:00 PM with Commissioners Irick, Scasta, Kurten, and Wilkerson in attendance. Others present were Larry West, Jr, Michael Hering, and Chief Joe Boyd. Others from VFD in attendance were Lonnie M, Sandi Z, and Rick W. Notary Alandra Price was there at the beginning to notarize the official documents with the oath of newly elected ESD Commissioners Larry West, Jr and Michael Hering.

The new group of Commissioners then elected the officers for Jan.2021-Dec.31,2021. Officers are: President - Justin Irick, VPres - Dan Wilkerson, Secretary - Larry West, Jr, Treasurer - Lloyd Scasta, and at-large Michael Hering. Diana will work with Larry on transition of all documents, emails, records, etc. It was suggested that the ESD set up a generic gmail account for all correspondence coming to it that has been going to Diana's gmail. Larry Jr will work on this and then Diana will be able to notify all correspondents of change. Diana explained how the agenda for the monthly meetings are sent to Karen McQueen at least 4-6 days before the meeting date. Copy of agenda form given to Sec. West. Dan cleared up the question about posting the agenda on the website. It does NOT need to be posted each month. Just the date, time, and place of meeting.

Secretary minutes for Dec's meeting were passed out and read. Motion made by Larry and 2nd by Dan. Minutes accepted as read.

Lloyd gave the Treasurer's Report. Balance as of 1/1/2021 the balance on hand is \$36,223.20. Diana gave additional updates as she had called Bedias Bank asking for more current balance and as of 1/11/21 it was \$93610.50.

Lloyd then presented bills/invoices that needed payment: Motion made by Dan and 2nd by Larry that these checks be written: (invoices in Sec binder)

#1438 Coveler & Peeler \$1,001.25

#1439 IT Pro Texas \$113.66

#1440 Brazos County Auditor \$20.46

#1441 VOIDED

#1442 Brazos County Pct 2 VFD quarterly draw \$29625.00

#1443 The Eagle Newspaper \$28.66

#1444 Brazos County Election Admin. \$30,635.25

Question asked about sales tax exemption bond (on file with state and copy in front of secretary binder)

Diana passed along the clear title to the 2009 Truck she had received from PNC. Larry Jr will get a duplicate in case this one is ever lost and this one will be filed with other truck titles at the VFD station. Another update was that the auditor is still working on the 2019-2020 audit. Kellie from the auditing firm, Thompson, Derrig, and Craig had been in correspondence numerous times with both Diana and Larry. It should be completed by the end of Jan. Diana will stay on as contact person for her.

Discussion about the signature card at Bedias Bank for check signing was discussed. Larry Jr will take minutes from the meeting to them and those going on signature card will go by and sign it. Diana coming off and Larry Jr and Dan going on with Lloyd. Larry plans to put auto pay on several of the bills the ESD receives monthly. Julie Flores does the book keeping for Pct 1. With the sales tax revenue collection, the ESD may need extra help.

Lloyd noted that he had gotten bonding from State Farm. He will be bonded for \$200,000. Form needing signature was signed by Justin Irick and Lloyd will then complete the process. Bill for a year of bonding will be sent.

Suggestion for next month's meeting is to put on the agenda to discuss selection of a law firm. Carlson Law Firm in Austin was one we had years back as well as Coveler & Peeler. Dan and Larry will check around to see if there is a local law firm that understands ESD guidelines.

Next meeting will be Tues. Feb.9,2021.

No further business. Meeting adjourned at 6:45 PM.

Respectfully submitted: Diana Kurten, Outgoing Secretary for ESD #2