

BRAZOS COUNTY EMERGENCY SERVICES DISTRICT NO.2

**P.O. Box 105 | Kurten, TX 77862 | (979) 589-3263
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**Meeting Minutes
November 13th, 2023**

Location: Kurten Church

1. **Call meeting to order.** The meeting was called to order at 6:30 P.M. by Dan Wilkerson.

Attendance:

Elected Officers:

Dan Wilkerson – President
Joe Matejka – Assistant Treasurer
Larry West – Secretary
Michael Hering – Vice President
Lloyd Scasta -- Treasurer

2. **Public comment on items not on the agenda.**

Speakers:

1. Rick Wagner, 6501 Wheelock Hall Road, Bryan, TX 77808

3. **Public comment on agenda items.** None.

4. **Receive the monthly report from the treasurer and consider a. approval of payment of monthly bills and invoices: and b. approval of monthly financial report:** Bank Statements were reviewed, and Mr. Scasta presented the financial status of the ESD. Mr. Hering made a motion to accept the treasurer's report for November, Mr. West seconded. Motion passed 5-0. Four invoices were discussed and considered:

1. Carlton Law Firm \$2,082.15 (two invoices)
2. DFS \$150.00
3. VFIS \$9,710 for vehicle insurance

Mr. Matejka made a motion to pay the submitted invoices, Mr. West seconded. Motion passed 5-0.

Three additional invoices were discussed:

Reimbursement to Dan Wilkerson \$72.10 for copies at Copy Stop, \$28.75 for Postal charges to mail an Open Records Request, and \$258.32 to IT Pro Texas for the ESD Domain Renewal. Mr. Hering made a motion to reimburse Mr. Wilkerson for the copies made for the meeting and the check to IT pro for the website maintenance. Mr. Scasta seconded the motion. Motion passed 4-0-1 with Mr. Wilkerson abstaining from the vote.

5. **District 2 Operations Report.** Chief Watkins shared his reports that had been printed out and distributed amongst the Commissioners. He also gave a brief discussion on several grants that he had applied for involving needed equipment at the station. He also gave an apparatus update.
6. **Approve November payment to service providers in District territory.** There is no payment at this time. There was discussion concerning a training that Joe Boyd had been on in San Marcos the amount of this training including meals and lodging was \$3,700. Mr. Wilkerson inquired if the VFD membership had approved this expenditure. Joe Boyd stated that this was part of the training budget and that Rick Wagner had approved the expenditure.
7. **Receive monthly commissioner activity reports on district related activities since the last board meeting.** Mr. Hering gave a brief report that he had been reviewing the architects' scorecards submitted by the Commissioners and he had also been reviewing retirement benefits for the department.
8. **Discuss and consider approval of minutes from the October 9th, 2023, regular meeting and the November 1st, 2023, Special Meeting.** Mr. Hering made a motion to accept the meeting minutes from both meetings; Mr. Scasta seconded the motion. Motion passed 5-0.
9. **Discuss and consider approval of the corrected June 27th, 2023, minutes.** Mr. West made a motion to approve the corrected June 27th minutes, Mr. Scasta seconded the motion. Motion passed 5-0.
10. **Discuss and consider approval of Resolution Authorizing Sale or Disposal of Salvage Property for 1995 Fire Engine.** This item originated with a citizen named Brent Stringfellow who came before the District and said that he had the subject engine on his property. He had been promised by Chief Boyd that he could purchase the Engine for \$600, but that no title had been produced for the Engine. The Board discussed that it made economic sense for the District to complete the sale to Mr. Stringfellow. Mr. West will assist in acquiring a duplicate title and the ESD will sell the engine to Mr. Stringfellow for the agreed upon price of \$600. Mr. West gave an update on the other surplus equipment that is being auctioned. The current item being auctioned, the crane truck, has had no bidders. Mr. Matejka asked Joe Boyd if

there was any other equipment that had been bought as Federal Surplus which the District should show in inventory. Mr. Boyd stated that there was no other equipment which he had purchased from Federal Surplus. Mr. Hering made a motion and Mr. Matejka seconded the motion to approve the Resolution. Motion passed 5-0.

11. **Discuss and consider approval of the budget amendment to the fiscal year 2023-2024 budget to increase personnel-salaries.** Mr. Matejka made a motion to approve the budget amendment for the fiscal year 2023-2024 to increase personnel salaries. Mr. Scasta seconded the motion. Motion passed 5-0.
12. **Discuss and consider commissioners terms of office expiring at year end.** Mr. Hering made a motion that Mr. Matejka, Mr. Scasta, and Mr. Wilkerson be recommended for reappointment for another two-year term and that a letter be drafted and sent to the commissioners court to state the intention of the ESD. Mr. West seconded the motion. Motion passed 5-0.
13. **Discuss the date of the next meeting.** The next meeting will be December 11th, 2023, at 6:30 at Kurten Church.
14. **Adjourn.** Mr. West made a motion that the meeting be adjourned. Mr. Matejka seconded. Motion passed 5-0.

Mr. Wilkerson adjourned the meeting at 7:10 p.m.

Larry West, Secretary